

**INCOME TAX DEPARTMENT CO-OPERATIVE BANK LTD.,
MUMBAI**

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Sealed tenders are invited from the vendor for Computer Hardware AMC with CCTV, Bio-Matric Machines. All the bidders are requested to submit their financial & technical quotations on or before **05th Dec 2024**. The tenderers are instructed to furnish following details with the tender.

- 1) Brief History and profile of the company.
- 2) Clients list along with their contact numbers.
- 3) Financial turnover for the F Y 2023-2024 along with Audited/ CA Certified Balance Sheet and P& L Account
- 4) Details of Number of Staff along with support staff.

Scope of Work.

- 1) Maintenance, Repairs & Servicing of all desktops / Laptop / Printers related issues with compulsory Quarterly maintains visits.
- 2) Formatting Desktops / Laptop as and when required.
- 3) As per RBI Circular & EDP Team updation, maintenance & Modification all IT related systems on time to time.
- 4) Resolving Antivirus issues if any.
- 5) Active Directory creation of all IT Infrastructure.
- 6) Handling LAN cables issues.
- 7) CCTV Maintenance & Servicing along with DVR backup with compulsory Quarterly maintains visits.
- 8) Maintenance of Bio matrix (eSSL) attendance machine.
- 9) Generate every Month staff attendance sheet.

